

**FREDERICK COUNTY COMMISSION ON AGING MINUTES**  
**FREDERICK SENIOR CENTER**  
**April 9, 2012**

<b>DOA MEMBERS</b>	<b>DOA STAFF</b>	<b>EXCUSED</b>	<b>UNEXCUSED</b>	<b>GUESTS</b>
Rae Ann Butler	Sue Ramsburg	Millard Haines	Hal Ehart	Lisa Sorna
Dennis Ford	Pat Rosensteel	Jim Judd		
David Gray, Comm	Kathy Schey	Carol Krimm, Alderman		
Diane Julian	Carolyn True	Louise Lynch		
Mary Rice				
Debra Savageau				
Virginia Skelley				
Pat Tudor				
Robert Wannemacher				
Steve Wilhide				
Dan Yeeles				

- I. Call to Order** – RaeAnn Butler, Chair, called the meeting to order at 1:03 pm.
- II. Welcome & Introductions** – RaeAnn welcomed all attendees. There was one guest present.
- III. Action on the Agenda** – No changes were made to the agenda.

4/9/12

**IV. Approval of Minutes** – The minutes of the March 12, 2012 meeting were approved with one correction. Pat Rosensteel's name should be in the "Excused" column and not the "Present" column in the attendance portion of the minutes. All were in favor.

**V. Commissioner's Report** – Commissioner Gray stated that the operating budget is still on the table. There is a public hearing on the calendar for May. That is the time for citizens to speak up.

**Alderman's Report** – Alderman Krimm was not present at today's meeting.

**VI. Planning Study, Pat Rosensteel** – The Planning Study Committee has met a couple times. A draft proposal of the planning study was distributed at today's meeting. Commissioner Smith has asked for a narrow presentation therefore there are two main topics which are Aging in Place and Agency Coordination. There is a need to explore what the current issues are so that plans can be made in anticipation of future needs. Pat would like feedback on the draft. There may be some grant possibilities to supplement the cost of a needs assessment.

There was some discussion on grant availability to explore the use of technology for easier access to medical appointments. This would be a great option for seniors who are unable to leave their home. FMH is doing some preliminary work on work on this access. Perhaps someone from FMH could come to a monthly meeting to present where they are in the process.

**Activities of MAP to date, Kathy Schey** – There is a transformation going on at the Department of Aging to have it become an aging and disability resource center. An internal advisory board for MAP has been developed. Some of the players on this team are from DSS, the Health Dept, FMH, and the Freedom Center. The first meeting went very well. Partnerships are being developed which require a formal MOU (memorandum of understanding) which will be a written understanding between the DoA and various agencies. The first MOU will be with the Freedom Center. A staff person from the Freedom Center will be located on-site at the Dept of Aging. Marketing is still being developed for presentation at the Convoy of Hope in June. There are time slots still available for CoA coverage at the Convoy of Hope event. There have been no details for volunteers who plan to work at the event in regards to parking and entrance to the event. The date for the event is Saturday, June 2<sup>nd</sup>. The Dept of Aging will have resources on hand to give out as needed. Staff are working on a grant for additional funding to sustain MAP development.

**BoCC Forum, RaeAnn Butler** – There is a small group that is actively working on background information in order to draft questions that will be presented to the BoCC. The questions will be forward to the BoCC early so that they can work on their responses. The topics will be Aging in Place, Crime and Senior Exploitation, and Senior Center Participation and Outreach. The next meeting will be held on April 17<sup>th</sup> if anyone is interest in attending. A flyer has been created for distribution. It is important to get the word out.

The budget is normally not finalized until June. There is a public hearing scheduled for May 2<sup>nd</sup>. There are not any formal budget specific questions being presented at the forum.

**New Business** – RaeAnn distributed copies of the flyer for the *Innovations in Aging Expo* that she received from Louise. It is a several day event being held May 3<sup>rd</sup> through May 5<sup>th</sup>. The schedule is still in progress and not available. Louise is going to express the frustration over the lack of information to the Maryland State CoA. Dept of Aging staff may be attending once more information is available and an agenda is presented. If Carolyn, Louise, or RaeAnn get any other information, it will be sent out via email.

**TSAC, Alderman Krimm** – Alderman Krimm was not present at today's meeting. Carolyn did attend the last meeting. The issue currently being reviewed is the platform at the Point of Rocks. The goal is to move the platform to make it easier to get on and off the Marc train.

**PiC, Diane Julian** – The Board did not meet this month. The organization is still working on the \$100.00 from 100 businesses in 100 days campaign. They are still looking for volunteers and clients are still in need of services. The program is not well known. Sarah Ferrall is willing to go and give presentations however there is a need for volunteers before new clients could be added.

**Nominating, Diane Julian/Jim Judd** – There is a candidate who the committee has not been able to contact. Diane has tried several times but has not gotten any response.

**Affordable Housing Council, Dennis Ford** – Nothing to report. Today's meeting was cancelled.

**USM, Ginny Skelley** – Ginny distributed some information which was presented at the last meeting by a representative from the National Committee to Preserve Social Security and Medicare. The USM has mention of the *Innovations of Aging* event, but no additional information.

**Adult Public Disabled Review Board, RaeAnn Butler** – RaeAnn's time as liaison ends in May of this year. Mary Rice contacted RaeAnn with interest in becoming the new liaison. A motion was put forth to the Commission. All were in favor. RaeAnn will announce Mary as the new liaison at the next meeting.

**Citizens Care and Rehab/Montevue, Millard Haines**– Millard is not present at today's meeting. RaeAnn did confirm that the date has been changed because of an issue in fire door installation.

**Friends of MoW, Louise Lynch**– Louise was not present at today's meeting.

**Director, Carolyn True** – Carolyn distributed a fiscal report showing the status of state and federal grants. The SHIP (State Health Insurance Program) and MFP (Money Follows Person) grants have ended. There is work being done with the Freedom Center to offer “options counseling” for long term care residents who are interested in returning to the community. An MOU will be presented to the BoCC for approval. The monthly report was also distributed. Please email Carolyn if you have any questions. Some monies from the MAP budget will be returned as the program was not in place as quickly as was anticipated

The furniture and some equipment from the Frederick Senior Center is being stored into trailers which are behind this building. Construction is to start on April 23<sup>rd</sup>. It will last approximately five to six months and will upgrade the present HVAC system. The congregate meal and HDM programs are being operated out of the Taney Village Apartments. Wi-Fi will also be added as part of this construction project.

The VITA program has been moved to 520 N. Market Street for the last two weeks of the tax season. There have been very positive comments regarding this free tax assistance program.

There is a plan to have a new cafe setting once renovations are completed at the Frederick Senior Center. The goal is to have a less institutional setting. There will be a different type of menu offered which will need to be sold at full price in addition to the current congregate meal offering.

4/9/12

- VII. Announcements, All** – A reminder to look at the dates at the bottom of the agenda.

**Adjournment** – The meeting adjourned at 2:10 pm.

Respectfully submitted,

Susan M. Ramsburg  
Recording Secretary

Upcoming Dates:

May 22, 2012, BoCC Senior Forum, Frederick County Department of Aging,  
1:00 – 3:00pm

May 29, 2012, CoA Executive Committee meeting, 1:00 at Frederick County  
Dept of Aging

May 30, 2012, Navigating the Nursing Home Journey, Frederick Senior Center,  
9am-12pm

May 31, 2012, 10am-Noon, MDoA Hearing on State Plan, Hagerstown, MD

June 2, 2012, Convoy of Hope, Frederick Fairgrounds